

PlusPortals is the online grade-reporting system used by St. John School.

Be sure your parent Portal is open! You should have received a welcome email at your primary email address for school communications that contained a link to set your password and open your Portal. This email sometimes goes to spam, so check there if it didn't come to your inbox! If you have not received the email to open your Portal, please contact ahedges@stjohnschool.org.

PlusPortals can be accessed two ways:

- Go to www.plusportals.com/stjohnschool
- Go to www.stjohnschol.org and click the PlusPortals link at the upper right side of the homepage

The User Name is your primary email address on file with the school, and your password is set by you when your Portal is open. Your password is NOT viewable by school personnel, so please be sure to make note of it!

Checking Grades:

After logging in, you will be taken to your Portal home:

ST. JOHN INTERPAROCHIAL SCHOOL

Newsfeed Help Logout

Home Calendar E-Mail & Messages E-Locker School Announcements Directory Forms

More...

Progress Coursework

1ST

Class	Average	Grade	Teacher
Conduct	100.00	A	
English	100.00	A	
Handwriting			
Homeroom			
Math	97.37	A	
Reading	91.38	B	
Religion	100.00	O	
Spelling	95.74	A	

Upcoming Events

Event	Date
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On this screen, you'll see the Progress Box, which offers an overview of your student's current average in each subject. If you have more than one student, scroll down for additional progress boxes.

The Progress Box has four icons under the student's name to help you navigate messages in your Portal, and a red notification bubble will appear on top of each icon if/when you have a message to check. The triangle with the exclamation mark indicates an emergency message from the school; the chat bubbles indicate emails or other messages from teachers; the bell indicates a school announcement; and the calendar page indicates upcoming events on the school and/or class calendars. Clicking the icon when the red notification bubble is showing will bring you directly to the messages.

Clicking the blue "More" button in the top right corner of the Progress Box will bring you to a screen with additional details about grades:

The screenshot shows the St. John Interparochial School student portal. At the top is the school logo and name. Below is a navigation bar with links: Home, Calendar, E-Mail & Messages, E-Locker, School Announcements, Directory, and Forms. The main content area features a student profile header with a name and a "More" button. Below the header are three tabs: Overview, Classroom, and School. The "Overview" tab is active, displaying a "Progress" box for the 1ST grade. This box contains a table with columns for Subject, Average, and Grade. The "Recent Scores" box is also visible, containing a table with columns for Description, Date, and Score.

Subject	Average	Grade
Conduct	100	A
English	100	A
Handwriting		
Homeroom		
Math	97.37	A
Reading	91.38	B

Description	Date	Score
English - Subjects in sentences	09-04-2020	21.00 / 21.00
Reading - HF words, vocabulary, main ide...	09-04-2020	22.00 / 25.00
Spelling - silent e, soft c/g	09-03-2020	22.00 / 24.00
Math - Sums to 20, related facts, and wor...	09-03-2020	27.00 / 28.00
Religion - The Bible	09-02-2020	13.00 / 13.00
Social Science - questions about suburbs ...	09-02-2020	11.00 / 11.00
Conduct - Conduct	08-21-2020	15.00 / 15.00

On this screen in the Recent Scores box, the most recent grades in all subjects will be displayed; approximately 12 grades appear in this box at once.

To view all of the grades in a specific class, click the title of the class in the Progress Box on the home screen or on this screen, or go to the "Classroom" tab and choose the class out of the drop down menu.

Overview Classroom School

Class: Math Class Page Performance

Teacher(s): Room: Meeting Time: X Class Length: A

Progress	1st	2nd	MEM	3rd	4th	FEX	C 1	C 2
Average	97.37							
Grade	A							

Math Scores

↓ Marking Period X

Title	Description	Category	Date	Score	Possible Points	Average	Note	Marking Period
▲ Marking Period : 1st								
Addition Math Test	Sums to 20, related facts, and word problems	Test	09-03-2020	27.00	28.00	96.43%		1st
Lessons 1.1 - 1.3 Math Test	addition with sums to 12	Test	08-20-2020	10.00	10.00	100.00%		1st

BACK TO TOP

Under the “Performance” tab on this screen, you’ll be able to view all grades entered in the grade book for the specific subject, and see a report card view of averages for the year.

Contacting Teachers:

There are two ways to email teachers using the Portal. On the home screen, simply click the teacher’s name next to the envelope in the Progress Box:

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Event	Date

Alternatively, you can click “E-Mail & Messages” in the blue title bar on the home screen, and go to the email window, where you will see your inbox. Click the “New E-Mail” button for a blank email message:

The screenshot shows a web application interface for creating a new email. At the top, there is a navigation bar with links for Home, Calendar, E-Mail & Messages, E-Locker, School Announcements, Directory, and Forms. The main content area is titled "New E-Mail". It features several input fields: "From" (pre-filled with a blurred name), "To" (with an "Add Recipients" button), "Cc" (with an "Add Recipients" button), "Bcc" (with an "Add Recipients" button), and "Subject". Below these fields is an "Attachments" section with a dropdown menu labeled "Attach File From" and a note: "(We highly recommend that file attachments are less than 10MB to ensure delivery of your email.)".

If you do not know the email address of the faculty or staff member you are trying to contact, click the “Add Recipients” button to access the email directory and add a recipient. Then, type a subject in the Subject line, enter your message in the message box, and click “Send.” Files can be attached using the button next to “Attachments.”