



**ST. JOHN INTERPAROCHIAL SCHOOL
EXTENDED DAY CARE PROGRAM
GENERAL INFORMATION**

Parents, please read thoroughly, as there are changes from the last school year.

- Late Fees:** Staff members are employed only until 5:30 p.m.
- *PARENTS WILL BE CHARGED A LATE FEE OF \$10.00 PER LATE PICK-UP IF CHILD(REN) IS PICKED UP AFTER 5:30.**
 - *EDC payments are due by the 10th of each month. If your payment is not received by the 10th, a \$10.00 late fee will be assessed. Your child(ren) WILL NOT be allowed to attend EDC until payment is received.**
 - *Refunds or discounts will not be given for early departure, extracurricular activities, or for students being tutored, etc.**
 - *There will be a \$1.00 fee for lost EDC bill.**

When signing out your child(ren) from Extended Day Care, please be sure to put the time and sign your name in the appropriate spaces.

If for some reason you are unable to pick up your child(ren) by the time you have chosen, (on a continuous basis), you will need to change to the other plan. It is unfair to those who pick up their children on time to have others abuse their pick-up plan. Thank you for your cooperation concerning this matter.

Guidelines & Rules:

- We realize that the EDC Program is not as structured as class time, but some rules need to be applied for appropriate behavior.
- Students are expected to obey the rules just as they do in their classroom (ex. be courteous, respectful, etc.)
- Each student must bring at least two (2) sharpened pencils and a box of crayons to EDC (to be kept in their book sacks at all times). Students in grades 2-8 are asked to bring a book or magazine of their choice to EDC, on a daily basis, so they will have something to read when they are finished with or do not have homework. Please remember the book or magazine must be within the guidelines of decency and must not contain information on guns and ammunition.
- Please emphasize to your child/children that the first hour of EDC for 2nd thru 8th grade students is set aside for homework. For the students to be able to concentrate, there must be a quiet atmosphere for this one hour. Kindergarten and first grade students do not do homework at EDC.

Please complete and return to school:

I have read the guidelines stated above and agree to abide by them.

Name: Please Print

Signature

Date